



आई सी एम आर – राष्ट्रीय जानपदिक रोग विज्ञान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR – NATIONAL INSTITUTE OF EPIDEMIOLOGY
Department of Health Research, Ministry of Health and
Family Welfare, Government of India



No. NIE/PE/Advt/January/2023/01

Date: 10.01.2023

VACANCY NOTIFICATION

Applications are invited for the project posts mentioned below from the eligible candidates in the prescribed proforma appended

1)

- A) Name of the post : **Project Consultant (Technical)**
B) Name of the project : Basic Course in Bio-medical Research.
C) Number of vacancies : 01 (UR)
D) Place of posting : NIE-ICMR, Chennai
E) Mode of submission of Application : **Through NIE Recruitment Portal**
F) Link for applying post : <https://112.133.207.124/niecareer/commapp.php>

Essential Qualification	1. B.E./B.Tech/ M.Sc./M.Tech/MCA/ME. 2. Five Years experience in relevant field. 3. Published Papers. Note: M.E and M.Tech shall be considered as 2 year experience.
Desirable Qualification and Experience	<ul style="list-style-type: none">• Experience of computer language, Software management, domain, web designing, Computer Applications and Data Management• Working experience in Government sector/PSU or any reputed organization in management of research/programme activities.
Date of Online Interview	Will be intimated later
Remuneration	Rs. 65,000/- per month
Age Limit	70 Years
Nature of Duties	<ul style="list-style-type: none">• Co-ordinate the online courses with the respective Course coordinators• Handle the technical aspects of the online course platform in collaboration with the online course partners• Facilitate between core faculty of the course and the participants in the online forum to address queries and assignments for the course• Develop, supervise, manage the course videos/materials

	<ul style="list-style-type: none"> • Maintain course website and uploading/management of course materials • Work with faculty members of the online courses (Institute/Invited) • Contribute to ongoing training programmes of the Institute • Assist the PI in preparation of project related documents • Any other work assigned by PI/Superior Officer/Director
Duration	Upto 31.03.2023 (May be extended on satisfactory performance and continuation of the project)

2)

- A) Name of the post : **Project Consultant (Administration – Online Course Management)**
- B) Name of the project : Basic Course in Bio-medical Research.
- C) Number of vacancies : 01 (UR)
- D) Place of posting : NIE-ICMR, Chennai
- E) Mode of submission of Application : **Through NIE Recruitment Portal**
- F) Link for applying post : <https://112.133.207.124/niecareer/commapp.php>

Essential Qualification	<p>1. Retired Government employees with Bachelor degree in any discipline drawing pay in the pay Band Rs. 9,300-34,800+ Grade pay of Rs. 5,400/- and above at the time of retirement.</p> <p>2.Ten Years work experience in the administration, finance and accounts matters.</p>
Desirable Qualification and Experience	<ul style="list-style-type: none"> • Experience in working with computer applications • Knowledge of grand management, Processing of claims and fund management in ICMR/Government bodies • Experience in human resource and logistics management/bills and accounts/stores management/secretarial work
Date of Online Interview	Will be intimated later
Remuneration	Rs. 60,000/- per month
Age Limit	70 Years
Nature of Duties	<ul style="list-style-type: none"> • Co-ordinate the online courses with the respective Course coordinators on the administration and management aspects of the Online courses • Handle administrative correspondences, documentation and accounting related to the course • Liaison with online course partner; nodal agencies and other stakeholders; run the online courses secretariat • Assist core faculty in conducting the course • Work with core faculty for the training programmes of the Institute • Prepare study related finance documents

	<ul style="list-style-type: none"> • Coordinate with administration to facilitate/monitor project accounts for compliance to the sanction orders and institutional rules for timely release of funds • Work with faculty members of the online courses (Institute/Invited) • Contribute to ongoing training programmes of the Institute • Assist the PI in preparation of project related documents • Any other work assigned by PI/Superior Officer/Director
Duration	Upto 31.03.2023 (May be extended on satisfactory performance and continuation of the project)

3)

- A) Name of the post : **Project Consultant (Medical)**
B) Name of the project : Strengthening Global Cardiovascular Health Systems Phase Two - FETP NCD (CDC-NCD)
C) Number of vacancies : 01 (UR)
D) Place of posting : Yet to be decided
E) Mode of submission of Application : **Through NIE Recruitment Portal**
F) Link for applying post : <https://112.133.207.124/niecareer/commapp.php>

Essential Qualification	<ol style="list-style-type: none"> 1. MD (Community Medicine/Preventive and Social Medicine OR Master's degree in Epidemiology/Public health OR Ph.D. (Epidemiology/Public Health) after MBBS 2. Published Papers
Desirable Qualification and Experience	<ul style="list-style-type: none"> • Post Graduate Degree MD/MPH/MAE in Public health/Community Medicine/ Preventive and Social Medicine/ Epidemiology / Public Health from a recognized University/ Institute • Experience in NCD Epidemiology, including research and public health response in NCD • Knowledge of Computer applications and statistical Packages
Date of Online Interview	Will be intimated later
Remuneration	Rs. 1,00,000/- per month
Age Limit	70 Years
Nature of Duties	<ul style="list-style-type: none"> • To provide techno-managerial support to Epidemiology Training of EIS, FETP-NCD, and/or FETP (Intermediate) trainees • To support the routine operations of the training program • Provide technical support to the India EIS/FETP-NCD, and/or FETP (Intermediate) officers on their Core Activity of Learning (CAL) • Mentor EIS, FETP-NCD, and/or FETP (Intermediate) officers related to outbreak investigations, evaluations of public health surveillance systems, and epidemiological studies

	<ul style="list-style-type: none"> • To support officers in scientific abstracts, presentations, and manuscripts • Any other work assigned by the course coordinator
Duration	One Year

4)

- A) Name of the post : **Project Data Entry Operator (Grade-B)**
A) Name of the project : Increasing partner testing for HIV through assisted partner notification and community-based screening: Quasi-experimental study.
- B) Number of Vacancies : 04 (UR-3, OBC-1)
C) Place of posting : 1) ICMR-NIE, Chennai. (1 vacancy)
2) ICMR-Head Quarters, New Delhi. (1 vacancy)
3) Mizoram State AIDS Control Society, Aizawl, Mizoram. (1 vacancy)
4) Uttar Pradesh State AIDS Control Society, Lucknow, Uttar Pradesh. (1 vacancy)
- B) Mode of submission of Application : **Through NIE Recruitment Portal**
C) Link for applying post : <https://112.133.207.124/niecareer/commapp.php>

Essential Qualification	Intermediate or 12th Pass in Science stream from recognized board AND DOEACC "A" level from a recognized institute (OR) Two Years' experience in EDP work in Government, Autonomous PSU, or any other recognized organization AND A speed test of not less than 8000 key depressions per hour through speed test on computer. (OR) Certificate course for type writing issued by State Government or Government of India.
Desirable Qualification and Experience	<ul style="list-style-type: none"> • Experience in health-related research. • Proficient to read, write and speak in English/ Hindi/ Mizo (Based on the Place of posting).
Date of Online Interview	Will be intimated later
Remuneration	Rs. 18,000/- per month
Age Limit	UR: 28 Years OBC: 31 Years
Nature of Duties	<ul style="list-style-type: none"> • Data entry • Logistics support • Administrative support • Any other work assigned by the Director/PI
Duration	Six months (May be extended on satisfactory performance and continuation of the project)

How to apply:

1) The candidates applying for the post should first confirm their eligibility as per Advertisement on the website of the Institute i.e. **nie.gov.in**. They should also ensure that they have a valid personal e-mail ID and mobile number. Candidate should note that the e-mail ID and mobile number are to be kept active during the recruitment process.

2) All eligible candidates willing to apply in response to this advertisement notice should visit **NIE Recruitment Portal** and register himself / herself before the last date. For applying the project posts, one should select advertisement number of this notice and fill other details i.e. post applied for, Name of candidate, Date of birth, category, e-mail ID, mobile number etc. Upon successful registration, the user name/application number and password will be sent to the e-mail ID used during registration.

3) Candidate(s) should note that no edit option will be available to them after saving the application finally. Therefore, the candidates are advised to fill all the details regarding name, category, qualification, experience etc. carefully. Candidates are also advised to ensure that they have uploaded the correct photograph.

4) Filled application along with supporting documents should be submitted through “NIE Recruitment Portal” on or before closing date: 24.01.2023 to 05:00 p.m.

Instruction to the candidate.

1. The crucial date for determining the age limit shall be the closing date for receipt of application.
2. Experience certificate should clearly state the nature of work during the period of employment. Appointment order, pay slip will not be accepted in place of experience certificate. Experience certificate should contain salary per month and duration.
3. No-Objection Certificate from the current employer (for Govt./AB/PSU Servants only).
4. The above said post is Contractual for the duration offered. The appointment may be renewed after every specific period of time subject to satisfactory performance and project requirement.
5. The incumbents selected will have no claim for regular appointments under NIE/ICMR or continuation of his/her services in any other project.
6. TA/DA will not be paid by NIE for attending the written test/interview.
7. The Director, ICMR-NIE reserves the right to increase or decrease the number of posts or cancel the recruitment or re-advertise the posts, without assigning any reasons thereof, no further correspondence will be entertained in this regard.
8. Candidates are advised to check ICMR – NIE website regularly for further information or changes, which will be updated from time to time.
9. Date and time of online interview will be intimated by Email separately to the eligible candidates.
10. Incomplete applications without relevant enclosures will not be considered.